



# CASA VOLUNTEER APPLICATION

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## PERSONAL INFORMATION

Full Name \_\_\_\_\_  
 Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Times Easily Reached \_\_\_\_\_  
 Email address \_\_\_\_\_ Years in City \_\_\_\_\_ 21 or over? YES NO

## EDUCATIONAL BACKGROUND

Highest level of education completed \_\_\_\_\_ Degree obtained \_\_\_\_\_  
 Name and location of last school attended \_\_\_\_\_

## EMPLOYMENT HISTORY Current or most recent:

Employer Name	Address	Phone
Occupation	Work hours	May you be called at work?
Supervisor's Name	Reason for Leaving	Dates Employed

### Previous employer:

Employer Name	Address	Phone
Supervisor's Name	Reason for Leaving	Dates Employed

### Previous employer:

Employer Name	Address	Phone
Supervisor's Name	Reason for Leaving	Dates Employed

## VOLUNTEER ACTIVITIES

Please list any previous volunteer activities.

<u>ORGANIZATION</u>	<u>PHONE#</u>	<u>NAME OF CONTACT PERSON</u>	<u>ACTIVITY</u>	<u>DATES</u>

## In case of emergency, whom should we notify?

Name	Relationship

  

Address	Home Phone	Cell/Work Phone

Please list one employment reference for whom you have worked at least one year and three non-relative references who have known you for at least two years and who know you well enough to vouch for your character and ability to work with children.

**Please provide either a complete mailing address or an e-mail address. Please include phone numbers and print legibly.**

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Immediate Supervisor	Email <b>or</b> Street Address	City	State	Zip Code	Phone
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Reference Name	Email <b>or</b> Street Address	City	State	Zip Code	Phone
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Reference Name	Email <b>or</b> Street Address	City	State	Zip Code	Phone
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Reference Name	Email <b>or</b> Street Address	City	State	Zip Code	Phone
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Do you anticipate any job or family changes within the next year? (If yes, please explain)

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Have you ever been accused, arrested or convicted of a crime, other than a minor traffic violation? If yes, please give a detailed explanation:

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How did you hear about Tulsa CASA? \_\_\_\_\_

Have you ever applied to be a CASA volunteer?      YES   NO      If yes, please list name and location of agency:  
\_\_\_\_\_ Date applied \_\_\_\_\_

Please list any members of CASA with whom you are acquainted \_\_\_\_\_

Do you sincerely feel that you can commit yourself to the program for at least **one year** and spend an average of **15 hours per month** on the case to which you are assigned?      YES   NO

Are you proficient in word processing?      YES   NO

**CERTIFICATION AND RELEASE**

I acknowledge and understand that this application does not guarantee my acceptance as a volunteer, and that Tulsa CASA, Inc. is under no obligation to accept anyone as a volunteer in the program and reserves the right to reject any potential volunteer at the sole discretion of Tulsa CASA, Inc. and that Tulsa CASA, Inc. is not obligated to provide a reason for any such rejection. I understand that the completion of training does not guarantee being sworn-in as a CASA volunteer. Upon completion of training, I understand that the CASA staff will assess my performance and determine whether I possess the necessary qualities to function effectively as a volunteer.

I hereby certify that all statements made on this application are true and correct to the best of my knowledge, and understand that any false information may result in rejection of this application and/or my termination from the CASA program. I understand that by submitting this application, I authorize inquiries concerning my background, employment history, character and criminal history for the purposes of determining my suitability as a CASA volunteer. I also acknowledge and understand that it is my obligation, in the event I am selected as a CASA volunteer, to immediately notify Tulsa CASA in the event of any changes in the information submitted in the Application, or in the event I am arrested or charged with any criminal conduct. (If e-mailing this form, typing your name is sufficient)

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_